



REPORT TO THE BOARD OF DIRECTORS

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Spring 2005

The ABET Board of Directors met on March 19, 2005 at the Marriott Baltimore Waterfront Hotel in Baltimore, Maryland. This report summarizes the actions that occurred at that meeting.

ABET OFFICERS ELECTED

The newly elected members of the 2005-2006 ABET Executive Committee are:

President - Elect	William S. Clark
Secretary	James H. Dooley
Board Representative	James R. Plasker

These individuals will take office at the conclusion of the October 29, 2005, Board of Directors meeting. At that time, **Richard Seagrave** will become President and **Richard Anderson** will become Past President.

PUBLIC DIRECTORS CHOSEN

George R. Boggs was re-elected as a Public Director on the Board and **Sylvia L. Alexander**, Administrative Manager of Michigan Department of Transportation, was elected as a new Public Director for 2005-2008.

ABET BYLAWS AMENDED

The ABET Board of Directors approved an amendment to the ABET Bylaws to provide more time for member consideration of Bylaws changes. Changes to the ABET Bylaws will now go through first and second reading before a decision is made.

EXECUTIVE COMMITTEE REPORT

ABET President **Richard Anderson** gave a brief report on actions taken by the Executive Committee.

- Appointed **Roger Zimmerman** Acting Treasurer to take the place of ABET Treasurer Al Ormsbee who is on medical leave. Treasurer Ormsbee is expected to return in time for the fall 2005 Board meeting.
- Amended FY 2004/2005 Budget
- Reviewed a white paper on educational credentials submitted by the Accreditation Council, which would be presented to the Board for future consideration.

PRESIDENT TALKS ON DIVERSITY INITIATIVE

President **Richard Anderson** outlined ABET's continuing efforts to encourage diversity among our volunteers and within our professions. A process for identifying and recognizing notable diversity initiatives within academic programs is being developed. President Anderson asked the ABET Board to consider institutionalizing this recognition process. A Presidential award for exemplary diversity programs is being considered for presentation at the fall 2005 Annual Meeting.

PARTICIPATION PROJECT ADVANCES

The President of Cardea Communications, **Jennifer Jones** reported on Phase I, needs assessment and gap analysis of the Participation Project.

The objective of the Participation Project is to design a comprehensive and effective program that optimizes use of the expertise and experience of volunteer professionals who participate in ABET's outcomes-based accreditation process.

In Phase I, Cardea Communications collected current situation data by conducting interviews and online surveys, attended training sessions, had several on-site meetings with ABET staff, reviewed a variety of ABET background material, and completed benchmark surveys with seven other accrediting organizations.

Phase II of the Participation Project will involve design teams that will develop proposals for enhanced recruitment and selection, training, evaluation, and continuous improvement.

LONGITUDINAL STUDY NEARS COMPLETION

A progress report on Engineering Change: A Study of the Impact of EC2000 was presented by **Lisa Lattuca** and **Patrick Terenzini**, researchers from the Center for the Study of Higher Education at Penn State.

The purpose of the study is to assess the effectiveness of ABET's outcomes-based engineering accreditation criteria. The present study is a prototype, which ABET will use to study the impact of outcomes-based accreditation criteria on all ABET programs.

The report included significant findings on the impact of EC2000 on:

- Curriculum and Instruction
- Faculty Culture
- Institutions' Policies and Practices

The final report on the study will be presented at the 2005 ABET Annual Meeting in San Diego.

FINANCIALS REPORT ADEQUATE FUNDS

Acting Treasurer **Roger Zimmerman** presented the Audited Financial Statements for the fiscal year ending September 2004 and the Financial Statements for the period ending January 31, 2005. Acting Treasurer Zimmerman reported that ABET has sufficient funds to support operations for FY 2005.

COOPERATION AGREEMENT WITH KOREAN ACCREDITOR APPROVED

The Board approved a Memorandum of Understanding (MOU) between ABET and the **Accreditation Board for Engineering Education, Korea (ABEEK)**.

Within the MOU, ABET agreed to collaborate in the development of accreditation workshops and seminars on evaluation and accreditation. The MOU does not provide for the recognition of Korean programs or graduates.

ABET'S FUTURE ROLE IN INTERNATIONAL ACTIVITIES

A white paper on the issues regarding ABET's international role in the future was presented to the ABET Board. The paper describes issues that must be addressed if international activities are to be sustained at the high level required for world leadership as defined by the ABET Vision. **Ed Parrish**, Chair of INTAC, informed the Board that INTAC needs input from the ABET Board, Member Societies, the Industry Advisory Council, and others to facilitate the development of a strategic plan for international activities.

President **Anderson** charged the Board members to discuss the white paper with their respective societies and be prepared to provide guidance at the fall 2005 Board Meeting.

ACCREDITATION POLICY AND PROCEDURE MANUAL REVISED

The ABET Board approved a change to the language of the *Accreditation Policy and Procedure Manual* that clarifies the start date of the accreditation period by institutionalizing the practice that is currently followed.

COMMISSIONERS APPROVED

The ASAC, CAC, EAC, and TAC Commissioners for 2005-2006 were approved. The **Technology Accreditation Commission's** slate of commissioners was amended to add two additional nominations from ACSM and SAE, subject to approval by the commission.

CAC EXECUTIVE COMMITTEE SIZE CHANGE EXTENDED

The ABET Board of Directors approved continuing the expanded size of the Computing Accreditation Commission Executive Committee membership for two years, ending July 2009. Additional leadership is needed to ensure timely and high quality service to a rapidly increasing number of programs seeking accreditation.

CAC EXECUTIVE COMMITTEE MEMBER REPLACED

The ABET Board approved the appointment of a new member to the CAC Executive Committee to fill an opening caused by the resignation by one of the current members. **Dr. A. Joe Turner** was approved as Member-at-Large of the CAC Executive Committee for the remainder of the 2004-2005 and for 2005-2006.

NEW CAC CRITERIA PROGRESSING

CAC Chair **Henry Bauer**, submitted a progress report to the ABET Board on the development of the new CAC criteria. The CAC general criteria are being revised to be consistent with ABET's new definitions of program educational objectives and outcomes. The CAC Criteria Committee as well as the CSAB Criteria Committee plans to incorporate outcomes into general criteria and the three program area criteria. The goal is to have the documents ready for the CAC summer meeting.

FINANCIAL POLICY AMENDED

Based on the recommendation from the Finance Committee, the ABET Board approved the change in the ABET Rules of Procedure Financial Policy 16 Reserve Fund Balance to exclude Special Projects from Target Fund calculations.

SOCIETY ASSESSEMENTS SET

The ABET Board approved the society assessments for FY 2005-2006

Fee per Member Director	\$15,700
Fee per Associate Member Representative	\$11,775
Fee per Curricula Program	\$227

BUDGET APPROVED

The ABET Board approved a \$5.5 M budget for the 2005-2006 fiscal year.

INSTITUTIONAL FEE FOR TAC ROLLED BACK

The ABET Board approved the amended Institutional Fee charged on two TAC programs with one assigned evaluator. The current institutional fee of \$1,500 will be rolled back to \$750 effective for visits in fall 2005.

ASEE NAMED LEAD SOCIETY

The ABET Board of Directors approved the **American Society for Engineering Education's** (ASEE) petition to be assigned as the Lead Society for engineering programs without modifiers, engineering physics programs, and engineering science(s) programs, and for technology programs in engineering technology without modifiers, effective for the 2006-2007 accreditation cycle.

2005 ANNUAL MEETING PLANNED

Annual Meeting Committee Chair, **Richard Seagrave** presented the plans for the 2005 ABET Annual Meeting that will take place on October 27 & 28 at the Bahia Resort Hotel, San Diego, California, highlighting the much-anticipated results of the longitudinal study being conducted by Penn State on the impact of ABET's outcomes-based accreditation process on academic programs and their graduates.

NEXT BOARD MEETING

President **Richard Anderson** announced that the next Board of Directors meeting would be on Saturday, October 29, 2005 at the Bahia Resort Hotel- San Diego, California. Board members were strongly encouraged to attend the Annual Meeting.

Submitted by
George D. Peterson, Executive Director
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GDP/rrd