

# Institution Evaluation of PEV

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**ABET** Performance Appraisal

**Department Head's Appraisal of Program Evaluator**

**PEV/TC Name:** Phillips, Stephen M. **Visit Dates(Cycle):** 10/26/2008-10/28/2008  
**Institution:** California, Davis, University of **Program Name:** Computer Engineering (BS)

**Technically Current >>** Effective Communicator >> Interpersonally Skilled >> Organized >> Professional >> Final

Cancel and Back to Main

**Technically Current Performance Indicators:**

- Program Evaluator had knowledge of general criteria
- Program Evaluator had knowledge of program criteria
- Program Evaluator had knowledge of accreditation policies and procedures
- Program Evaluator was technically current.

If PEV or TC met expectations on all of the indicators, select this.

If PEV or TC needs improvement on any of the above indicators, select this. (Comments required)

If PEV or TC exceeds expectations on any of the above indicators, select this. (Comments are helpful)

If you are unable to evaluate on this category, select this.

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	Needs Improvement 1	2	Met Expectations 3	4	Exceeded Expectations 5	Not able to evaluate
<b>Knowledge of general criteria</b>	<input type="radio"/> Program Evaluator had some misunderstandings of the general criteria	<input type="radio"/>	<input type="radio"/> Program Evaluator had knowledge of general criteria	<input type="radio"/>	<input type="radio"/> Program Evaluator thoughtfully explained general criteria to others	<input type="radio"/> Not able to evaluate
Comments: <input type="text"/>						
<b>Knowledge of program criteria</b>	<input type="radio"/> Program Evaluator had some misunderstandings of the program criteria	<input type="radio"/>	<input type="radio"/> Program Evaluator had knowledge of program criteria	<input type="radio"/>	<input type="radio"/> Program Evaluator thoughtfully explained program criteria to other	<input type="radio"/> Not able to evaluate
Comments: <input type="text"/>						
<b>Knowledge of accreditation policies and procedures</b>	<input type="radio"/> Program Evaluator had some misunderstandings of the accreditation policies and procedures	<input type="radio"/>	<input type="radio"/> Program Evaluator had knowledge of accreditation policies and procedures	<input type="radio"/>	<input type="radio"/> Program Evaluator thoughtfully explained policies and procedures to others	<input type="radio"/> Not able to evaluate
Comments: <input type="text"/>						
<b>Technical Currency</b>	<input type="radio"/> Program Evaluator was unaware of technical advances in their professional field.	<input type="radio"/>	<input type="radio"/> Program Evaluator was technically current.	<input type="radio"/>	<input type="radio"/> Program Evaluator was very aware of the most current advances in their professional field.	<input type="radio"/> Not able to evaluate
Comments: <input type="text"/>						

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PEV/TC Name: Phillips, Stephen M. Visit Dates(Cycle): 10/26/2008-10/28/2008  
 Institution: California, Davis, University of Program Name: Computer Engineering (BS)

Technically Current >> **Effective Communicator** >> Interpersonally Skilled >> Organized >> Professional >> Final

Cancel and Back to Main

**Effective Communicator Performance Indicators:**

- Program Evaluator demonstrated skill in professional contact with program chair and faculty.
- Program Evaluator made effective contributions in exit meeting
- Program Evaluator demonstrated interest in continuous improvement and provided suggestions to program to stimulate innovation.

If PEV or TC met expectations on all of the indicators, select this.  
 If PEV or TC needs improvement on any of the above indicators, select this. (Comments required)  
 If PEV or TC exceeds expectations on any of the above indicators, select this. (Comments are helpful)  
 If you are unable to evaluate on this category, select this.

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Please provide your response to each of the competencies using the scale below. For any rating of 1 or 2 you must explain your rationale for the rating under "Comments".

	Needs Improvement 1	2	Met Expectations 3	4	Exceeded Expectations 5	Not able to evaluate
<b>Interpersonal Communications</b>	<input type="radio"/> Program Evaluator was unprofessional in contact with program chair and faculty.	<input type="radio"/>	<input type="radio"/> Program Evaluator demonstrated skill in professional contact with program chair and faculty.	<input type="radio"/>	<input type="radio"/> Program Evaluator demonstrated a high regard for program chair and faculty.	<input type="radio"/> Not able to evaluate
Comments: <input type="text"/>						
<b>Exit Meeting</b>	<input type="radio"/> Program Evaluator made little or no contributions in exit meeting for improvement	<input type="radio"/>	<input type="radio"/> Program Evaluator made effective contributions in exit meeting	<input type="radio"/>	<input type="radio"/> Program Evaluator made exceptional contributions in exit meeting; stood out as an exemplary team member	<input type="radio"/> Not able to evaluate
Comments: <input type="text"/>						
<b>Suggestions</b>	<input type="radio"/> Program Evaluator showed no interest in continuous improvement and did not provide any suggestions to program to stimulate innovation.	<input type="radio"/>	<input type="radio"/> Program Evaluator demonstrated interest in continuous improvement and provided suggestions to program to stimulate innovation.	<input type="radio"/>	<input type="radio"/> Program Evaluator made exceptional suggestions to program on continuous improvement and to stimulate innovation.	<input type="radio"/> Not able to evaluate
Comments: <input type="text"/>						

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Performance Appraisal

### Department Head's Appraisal of Program Evaluator

**PEV/TC Name:** [Phillips, Stephen M.](#)      **Visit Dates(Cycle):** [10/26/2008-10/28/2008](#)  
**Institution:** [California, Davis, University of](#)      **Program Name:** [Computer Engineering \(BS\)](#)

Technically Current >> Effective Communicator >> **Interpersonally Skilled** >> Organized >> Professional >> Final

**Interpersonally Skilled Performance Indicators:**

- Program Evaluator demonstrated effective interviewing and listening skills
- Program Evaluator exhibited an open-minded approach
- Program Evaluator demonstrated ability to make difficult observations in a diplomatic manner.

If PEV or TC met expectations on all of the indicators, select this.  
 If PEV or TC needs improvement on any of the above indicators, select this. (Comments required)  
 If PEV or TC exceeds expectations on any of the above indicators, select this. (Comments are helpful)  
 If you are unable to evaluate on this category, select this.

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	Needs Improvement 1	2	Met Expectations 3	4	Exceeded Expectations 5	Not able to evaluate
<b>Interviewing skills</b>	<input type="radio"/> Program Evaluator demonstrated poor interviewing and listening skills	<input type="radio"/>	<input type="radio"/> Program Evaluator demonstrated effective interviewing and listening skills	<input type="radio"/>	<input type="radio"/> Program Evaluator had excellent interviewing and listening skills	<input type="radio"/> Not able to evaluate
Comments: <input type="text"/>						
<b>Bias</b>	<input type="radio"/> Program Evaluator was biased in assessing program	<input type="radio"/>	<input type="radio"/> Program Evaluator exhibited an open-minded approach	<input type="radio"/>	<input type="radio"/> Program Evaluator had exceptional ability to make judgments in the context of the institution	<input type="radio"/> Not able to evaluate
Comments: <input type="text"/>						
<b>Diplomacy</b>	<input type="radio"/> Program Evaluator was abrasive and combative.	<input type="radio"/>	<input type="radio"/> Program Evaluator demonstrated ability to make difficult observations in a diplomatic manner.	<input type="radio"/>	<input type="radio"/> Program Evaluator had exceptional ability to remain neutral and non-reactive in confrontational situations.	<input type="radio"/> Not able to evaluate
Comments: <input type="text"/>						

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**Institution:** California, Davis, University of      **Program Name:** Computer Engineering (BS)

Technically Current >> Effective Communicator >> Interpersonally Skilled >> **Organized** >> Professional >> Final

**Organized Performance Indicators:**

- Program Evaluator demonstrated preparedness
- Program Evaluator effectively managed time on campus

If PEV or TC met expectations on all of the indicators, select this.  
 If PEV or TC needs improvement on any of the above indicators, select this. (Comments required)  
 If PEV or TC exceeds expectations on any of the above indicators, select this. (Comments are helpful)  
 If you are unable to evaluate on this category, select this.

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- Program Evaluator demonstrated preparedness
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If PEV or TC met expectations on all of the indicators, select this.  
 If PEV or TC needs improvement on any of the above indicators, select this. (Comments required)  
 If PEV or TC exceeds expectations on any of the above indicators, select this. (Comments are helpful)  
 If you are unable to evaluate on this category, select this.

Please provide your response to each of the competencies using the scale below. For any rating of 1 or 2 you must explain your rationale for the rating under "Comments".

	Needs Improvement 1	2	Met Expectations 3	4	Exceeded Expectations 5	Not able to evaluate
<b>Preparations</b>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	Program Evaluator was not prepared		Program Evaluator demonstrated preparedness		Program Evaluator was extremely prepared for campus visit	Not able to evaluate
	Comments: <input type="text"/>					
<b>Time Management</b>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	Program Evaluator did not manage time on campus effectively.		Program Evaluator effectively managed time on campus		Program Evaluator was exceptionally well organized and efficient on campus.	Not able to evaluate
	Comments: <input type="text"/>					

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**Professional Performance Indicators:**

- Program Evaluator showed respect for the institution
- Program Evaluator effectively represented ABET
- Program Evaluator followed ABET's Code of Conduct at all times.

If PEV or TC met expectations on all of the indicators, select this.  
 If PEV or TC needs improvement on any of the above indicators, select this. (Comments required)  
 If PEV or TC exceeds expectations on any of the above indicators, select this. (Comments are helpful)  
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If you are unable to evaluate on this category, select this.

Please provide your response to each of the competencies using the scale below. For any rating of 1 or 2 you must explain your rationale for the rating under "Comments".

	Needs Improvement 1	2	Met Expectations 3	4	Exceeded Expectations 5	Not able to evaluate
<b>Respect</b>	<input type="radio"/> Program Evaluator showed little regard for the institution	<input type="radio"/>	<input type="radio"/> Program Evaluator showed respect for the institution	<input type="radio"/>	<input type="radio"/> Program Evaluator demonstrated a high regard for institution	<input type="radio"/> Not able to evaluate
Comments: <input type="text"/>						
<b>Behavior</b>	<input type="radio"/> Program Evaluator was not an effective representative of ABET	<input type="radio"/>	<input type="radio"/> Program Evaluator effectively represented ABET	<input type="radio"/>	<input type="radio"/> Program Evaluator was a role model for ABET	<input type="radio"/> Not able to evaluate
Comments: <input type="text"/>						
<b>Conduct</b>	<input type="radio"/> Program Evaluator did not follow ABET's Code of Conduct.	<input type="radio"/>	<input type="radio"/> Program Evaluator followed ABET's Code of Conduct at all times.	<input type="radio"/>	<input type="radio"/> Program Evaluator was a role model for ABET's Code of Conduct.	<input type="radio"/> Not able to evaluate
Comments: <input type="text"/>						

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Comments:

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