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| ***Request to observe the ABET accreditation visit*** |
| ***at*** |  | ***in***  |   |
| *type in the name of the institution being visited* |  | *country* |

***Please provide complete information as requested below.***

**Observer’s iNFORMATION**

**Representing Agency**

**Name** (Prefix, First Name, and Last Name)

**Address**

[ ]  **Work** [ ]  **Personal**

**Email**

**Phone**

[ ]  **Work** [ ]  **Mobile**

**EDUCATION**

**Please list from the most recent degree/study experience obtained**

|  |  |  |  |
| --- | --- | --- | --- |
| **INSTITUTION** | **MAJOR/PROGRAM** | **DEGREE/****CERTIFICATE/OTHER** | **GRADUATION YEAR** |
| e.g. ABC University  | Materials Engineering  | Ph.D. | 1996  |
| e.g. ABC University  | Civil Engineering  | M.S. | 1990 |
| e.g. XYZ University  | Structural Engineering  | B.S. | 1982 |
|  |  |  |  |

**CURRENT EMPLOYMENT/PROFESSIONAL EXPERIENCE**

**Please include any volunteer and consultancy/advisory activities**

|  |  |  |  |
| --- | --- | --- | --- |
| **ORGANIZATION** | **POSITION** | **PROJECTS/NOTES** (if applicable) | **Period**(mm/yy – mm/yy) |
|  |  |  |  |
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**PREVIOUS EMPLOYMENT/PROFESSIONAL EXPERIENCE**

**Please include any volunteer and consultancy/advisory activities, starting from the most recent**

|  |  |  |  |
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| **ORGANIZATION** | **POSITION** | **PROJECTS/NOTES** (if applicable) | **Period** (mm/yy – mm/yy) |
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**Are you currently in a discussion or negotiation of employment with the institution or program being visited?**

[ ]  **YES** [ ]  **NO**

**Do you have an immediate family relative who is or was a student or employee at the institution or program being visited within the last 10 years?**

[ ]  **YES** [ ]  **NO**

**Please list any other roles and activities related to the institution being visited (if applicable).**

For example:

* Current or past membership on the institution’s governing board or any institutional, departmental or program advisory board; member of any committee
* Current or past paid or unpaid, official or informal relationship or affiliation with an institution, such as providing significant assistance or review for a program’s accreditation preparation, working on a fundraising campaign, being a volunteer club advisor, or similar
* A financial or personal interest
* Other